

PURGATORY METROPOLITAN DISTRICT MINUTES OF
BOARD OF DIRECTORS MEETING

A joint regular meeting of the Purgatory Metropolitan District and the Purgatory Metropolitan La Plata-San Juan Sub-District was held Wednesday, October 16, 2024, at the Purgatory Metropolitan District Community Center. Board members in attendance were John Ogier, Mark Gebhardt, DeeDee Carlson, and Susan Voorhees. Eric Hassel, David Smith, Victoria Lopez, and Amy Ward were also in attendance. Susan Voorhees made a motion to excuse Sharon Henschen; Mark Gebhardt seconded. All were in favor.

Minutes

Mark made a motion to approve the September 11, 2024, regular meeting minutes with minor edits; Susan Voorhees seconded the motion. Mark made a motion to approve the Special Meeting minutes from July 25, 2024, with minor edits; DeeDee seconded. Both motions passed.

Waste Water Treatment Plant Update

Eric provided an update on the project, inviting all to tour the construction site.

The mud mat has been completed, so there are now two flat working surfaces. Forms have been set for one of the basins. The crew will start tying rebar immediately, with the expectation of pouring the first 100 yards of concrete within the next few weeks, and continuing with 100 yards at a time until completion for the sake of accuracy and efficiency rather than pouring all of the concrete at once.

The goal for the winter is to work through as many submittals as possible in hopes of having the bulk of the required materials ordered, delivered, and ready to continue construction once the snow melts.

Pay App #7

Eric presented pay app #7 which includes surveying, contract administration, erosion control, excavation and safety stabilization, storage, and a small amount for the basin slab concrete pour, as well as other line items pertaining to construction. There was discussion about asking TKF Construction to change the layout of the supporting spreadsheet of each pay app for ease of presentation for review. Eric will request the changes. Susan made a motion to approve pay app #7 for the amount of 184,002.01; DeeDee seconded. All were in favor.

Public Road Parking Enforcement Update

Eric presented the parking enforcement plan, including the postcard that was purchased in order to use as a means of communicating to offenders.

Credit Card Providers Discussion

There was discussion regarding finding a credit card provider. Victoria is going to continue to research options while Eric looks into Capital One application requirements. John is going to draft the Personal Guarantee letter that is required to apply for credit cards.

Draft Budget Review

The Budget Hearing is scheduled for November 20, 2024 in order to meet the 30-day notice requirement. Eric discussed the planned and recommended projects, as well as cost of living wage increases to be expected for 2025. Eric presented the prices for backhoes, and explained the differences in warranties, and terms between the two companies – Caterpillar and John Deere. There is an option of governmental financing. Susan asked about the justification of the cost and Eric explained the cost of renting and the projects that have been delayed due to unavailability of required equipment.

Snow Removal Contract Review

Eric presented the snow removal contract. A few rate changes and the length of the contract were discussed. Due to the current contract as it stands, the District will put the snow removal contract out to bid for a two-year length term.

SRF Reimbursement Request

Eric presented two SRF reimbursement requests. Susan made a motion to approve Requisition #12 for pay app #6 in the amount of \$342,331.84; Mark seconded. Susan made a motion to approve Requisition #13 for pay app #7 in the amount of \$184,002.01; Mark seconded. All were in favor, and both motions passed.

District Engineering Discussion

Eric explained that the current District Engineer, Rick Johnson, is going to focus on his two main projects and is attempting to dial back district engineering work. Rick recommends Matt Mathers to be provided the opportunity to step in as District Engineer moving forward. Matt is going to propose contract to present to the board in the near future if the Board is willing to review and discuss the terms. The Board agreed to review a proposal once presented.

Financial

Victoria advised that the check to Buffalo Run Sunderland on the disbursement list for \$3,600.44 was actually \$2,591.15.

John provided an update to the issue of sales tax disbursement due to the problem of timing of the audit. The Board discussed researching and retaining a new auditor for next year and moving forward.

Several properties have aged receivables that are more than 90 days. Victoria explained the additional charges that are being added to the delinquent accounts. Amy and Victoria are going to collaborate in an effort to work towards collecting from the delinquent accounts.

Disbursements – Mark made a motion to approve the disbursements; Susan Voorhees seconded.

Management Report

Moving forward the meetings will be on Teams rather than Zoom.

The meeting adjourned. Next Meeting: November 20, 2024, at 9:00 a.m. in the Purgatory Metropolitan District Community Center.